



Ravalli County
Remote Access Authorization Memo

From: Joseph Frohlich
I.T. Director, Ravalli County

To: Remote Access User

Access to County resources via Ravalli County's Website is subject to the appropriate use policies. Ravalli County's network, including all related equipment, website and devices, is provided for use only by those who are authorized by Ravalli County. Any or all usage of this system and all files on this system, may be intercepted, monitored, recorded, copied, audited, inspected, and disclosed to authorized personnel. By signing this access authorization memo, the user consents to such interception, monitoring, recording, copying, auditing, and inspection at the discretion of authorized personnel. Unauthorized or improper use of this system may result in a revocation of user rights and possible civil or criminal penalties. By signing this memo, you indicate your awareness of and consent of these terms and conditions of use.

Online Access Fee(s) are broken down as follows:

Individuals, Title Companies with less than 5 employees, Entities with no more than 2 users

\$120 per year

- Remote Access Year begins July 1
- New users would be charged full price (\$120) July 1 through December 31. Jan 1 through June 30 would be charged \$75
- New user fee OR to add a user (one time only) \$25
- Inactive users for 12 months will have to pay new user fee(s) again
- Access would be 7 days a week – see website for scheduled maintenance down times

Title Companies, Entities with more than 2 users

\$400 per year

- Remote Access Year begins July 1
- New users would be charged full price (\$400) July 1 through December 31. Jan 1 through June 30 would be charged \$250
- New user fee OR to add a user (one time only) \$25
- Inactive users for 12 months will have to pay new user fee(s) again
- Access would be 7 days a week – see website for scheduled maintenance down times

MLS Retailers

\$1200 per year

- Remote Access Year begins July 1
- Each MLS Retailer would get 1 user (proof of MLS Retailer required)
- Add a user (one time only) \$25
- Inactive users for 12 months will have to pay new user fee(s) again
- Access would be 7 days a week – see website for scheduled maintenance down times

If you wish to sign up please make out a check or money order for the correct amount to **Ravalli County**, and mail to:

Regina Plettenberg (Online Access)
Ravalli County Clerk and Recorder
215 South 4th Street, Suite C
Hamilton, MT 59840

Once we receive your check you will be contacted for setup.

Requesting Company Name: _____

Address: _____

State: _____ **Zip:** _____

Phone #: _____

Email: _____

Type of Entity: _____

Number of Users: _____

Company Authorizing Contact:
(Supervisor/Management)

(Print Name)

(Signature)

Authorized User 1:

(Print Name)

(Signature)

Authorized User 2:

(Print Name)

(Signature)

Authorized User 3:

(Print Name)

(Signature)

Authorized User 4:

(Print Name)

(Signature)

Authorized User 5:

(Print Name)

(Signature)